

Office for the Promotion of Gender Equality, Kyushu University  
2024 Academic Year  
15th Research Grant Program for Students Engaged in Gender Studies  
Application Guidelines

## 1. Purpose

1. Gender studies and gender perspectives (→Q1) are pursued in multiple academic fields. Kyushu University offers this grant program to provide students interested in gender studies with university-wide research support.
2. Students from various schools, faculties, and graduate schools who are motivated and interested in gender studies may receive a grant to pursue research and share findings on various gender issues in society, and in doing so, enrich knowledge of gender equality at Kyushu University.
3. Grants are awarded to provide students at Kyushu University with opportunities to consider and pursue various gender-related issues, and to cultivate the ability to play active roles and exercise leadership in the future in support of a society where all genders can coexist.

## 2. Application guidelines

### 1. Eligibility

- (1) Students enrolled in undergraduate at Kyushu University
- (2) Graduate students enrolled in a master's program at Kyushu University
- (3) Graduate students enrolled in a doctoral program at Kyushu University

\*Applicants of any gender are eligible.

\*Applications may be submitted any number of times, but grants may only be received twice.

\*The research concerned must be conducted independently by the applicant.

\*Applicants on a leave of absence are not eligible to apply.

### 2. Research grants

- |                                       |                |                   |
|---------------------------------------|----------------|-------------------|
| (1) Undergraduate students            | A few students | Up to 60,000 yen  |
| (2) Master's course graduate students | A few students | Up to 120,000 yen |
| (3) Doctoral course graduate students | A few students | Up to 150,000 yen |

\*Amounts are subject to change depending on the number of applications.

### 3. Scope of usage

[Travel] Research-related travel to conduct surveys and collect materials, participate in academic conferences, etc.

[Purchases of goods] Purchase of reference materials (including books), consumables, etc. (→Q2, Q3) (Until the end of January 2025)

#### 4. Application forms

The following 2024 application forms are available online: (1) Research title, budget, etc., (2) Research content, and (3) Ethical considerations in research.

<https://danjyo.kyushu-u.ac.jp/notice/view.php?cId=3027&>

Application forms must be sent as downloaded MS Word files (no PDF files).

In addition, application forms should not exceed two pages of text, and the list of references should not exceed one page. Papers and other attached files will not be accepted for review.

#### 5. How to apply

Please email your application to the following address.

Submission: General Affairs Section, Student Affairs Planning Division, Student Affairs  
Department

Email: [gagsomu@jimu.kyushu-u.ac.jp](mailto:gagsomu@jimu.kyushu-u.ac.jp)

(Please be sure to include your mobile phone number, as you will be contacted by telephone.)

#### 6. Application deadline

Wednesday, June 5, 2024

#### 7. Screening method

Examination of documents (Schedule, etc. to be announced at a later date.)

#### 8. Selection criteria

Please note that evaluations will be based on the following.

- 1) Whether or not the research is in line with “Gender Studies” as described in the application guidelines.
- 2) Whether or not the research theme, content, methodology, plan, and any features or original characteristics of the research are appropriately presented, based on previous research.
- 3) Whether or not ethical considerations pertaining to the research as well as the measures and actions to be taken when conducting questionnaire surveys, interview surveys, behavioral surveys, etc. are appropriately presented.
- 4) Whether or not the use of expenses is appropriate.

#### 9. Reporting and publication of research findings (\*Details to be provided to the relevant students.)

- 1) Meetings to present research findings will be held. In principle, all grant recipients are required to participate. (→ Q4, Q6)
- 2) Research findings will be published. Grant recipients are required to report their research findings (6 to 10 pages). Once submitted, no changes may be made.

- 3) Abstracts (A4 size, one page or less) will be published in “Polymorfia,” the PR magazine published by the Office for the Promotion of Gender Equality.
- 4) The name and affiliation of the grant recipient as well as the research title and abstract (for publication in “Polymorfia”) will be uploaded to the website of the Office for the Promotion of Gender Equality.

#### 10. Notes

- 1) Substantial changes in the research title or research plan are not allowed.
- 2) If it becomes difficult to execute your responsibilities as a grant recipient, please contact the section in charge as soon as possible.
- 3) When conducting surveys either in Japan or overseas, please comply with Kyushu University’s notifications on risk management.  
<https://www.kyushu-u.ac.jp/en/crisismanagement/riskmanagement>

11. Inquiries: General Affairs Section, Student Affairs Planning Division, Student Affairs Department,

TEL: 092-802-5924

Emai: [gagsomu@jimu.kyushu-u.ac.jp](mailto:gagsomu@jimu.kyushu-u.ac.jp)

(If you receive no email from Student Affairs Department within one week to confirm receipt of your application, please contact at the above to confirm.)

#### FAQ

Q1. What areas are included within the scope of “Gender Studies” as the term is used here?

A1. “Gender Studies” here refers to the exploration of pre-existing concepts and issues related to gender differences in our society and consciousness.

As examples, this includes issues in working environments, recruitment opportunities, private lives, and the field of welfare; the history of women’s attitudes and actions in response to these issues; as well as reconsiderations of men’s way of life. It also encompasses the question of how differences between genders function (or have functioned) within the context of culture, education, media, etc. There are also issues with various aspects that need to be clarified, such as the social and political circumstances relating to one’s physical body in the nursing and medical fields, which present numerous problems that have been used as grounds for arguing gender differences, as well as the structure of gender differences embedded in academic knowledge.

Research into these various issues is called gender studies.

Q2. In what ways can the grants be used?

A2. Although the grants are primarily for purchasing materials and books for research, as well as for traveling to participate in academic conferences or collect materials, they may also be used to pay other expenses, such as printing and bookbinding, if deemed necessary in order to carry out one's research. For details, please contact the office in charge.

Q3. What specifically must be done to make use of the grant? What are the procedures?

A3. The grant is not provided in cash in a lump sum (handover). You should apply to the department in charge (Student Affairs Planning Division, Student Affairs Department) for purchase requests and travel, and the department in charge will handle the procedures needed to make the purchase or book the trip. In addition, it is necessary for you to manage your own budget, and we ask that you execute your budget systematically within the period of the grant (until the end of January 2025). Items and travel expenses are paid for at the university's public expense, so in some cases, methods of purchase may be limited or items may be unavailable for purchase. Selected students will be provided with information on specific procedures, such as how to indicate items you wish to purchase and how to apply for travel expenses.

Q4. In what format will research findings be presented?

A4. We plan to hold open research presentations in which other students and faculty members may freely participate. It is our hope that this will facilitate consideration and discussion of the research findings funded by this grant, while also further expanding the scope of exchange in gender studies at Kyushu University in the future.

Q5. Can I apply more than once?

A5. Yes, you may apply any number of times, but you may only receive the grant twice.

Q6. Do I have to participate in the meeting to present research findings?

A6. In principle, all grant recipients must participate.

Q7. Is it possible to withdraw from the grant program in the middle of it?

A7. In principle, no. However, in the event of unavoidable grounds, please contact the section in charge as soon as possible.

Q8. When applying for the grant to cover expenses, am I assured to have access to the full amount as determined by my program (doctoral, master's, or undergraduate)?

A8. The total budget available under the gender studies grant is determined by the amount allocated to the Office for the Promotion of Gender Equality by the University each academic year. The

amount available to each recipient is then determined by a screening committee based on the applications submitted. The amount allocated to this grant program by the University in a given academic year varies depending on the number of applicants. The amounts listed in the application guidelines are the possible maximum amounts and are not guaranteed.

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